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New Automation Triggers: Payment Method Updated and Unsigned Document Notifications

2026-07-15 - Laura Gibson - [Feature Updates](#)

Kilo's **Automation Flow Builder** just picked up two new triggers for keeping tabs on payment methods and unsigned documents — the **Payment Method Updated** trigger and the **Unsigned Document Reminder** trigger.

What You Can Do with These Updates

- Get notified when an athlete's **payment method is added or updated**
- Send an automatic reminder when a **document goes unsigned**

Can I get notified when an athlete adds or updates a payment method?

Yes — the Payment Method Updated trigger fires whenever an athlete adds a new payment method or updates an existing one. This is useful for keeping staff in the loop on billing changes without having to check each athlete's profile manually.

Can I send an automatic reminder for unsigned documents?

Yes — the Unsigned Document Reminder trigger fires when a document has been created but remains unsigned after a number of days you choose. Set the number of days when you configure the trigger, and the flow will fire automatically once that window passes for any unsigned document.

When This Feature Is Most Helpful

- Keeping staff aware of payment method changes without manually checking profiles
- Chasing down unsigned waivers or agreements automatically

If you have questions about automation triggers in Kilo GMS, our Support team is happy to help. Reach us at hello@usekilo.com.

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