



[Knowledge Base](#) > [Gym Management Software](#) > [Athletes](#) > [Pinned Notes](#)

Pinned Notes

Mavilyn Carlos - 2026-08-16 - [Athletes](#)

Kilo is excited to announce the launch of **Pinned Notes**, a powerful new feature designed to help users stay informed and up-to-date on Athletes by keeping their most important notes exactly where they need them—pinned for easy viewing.

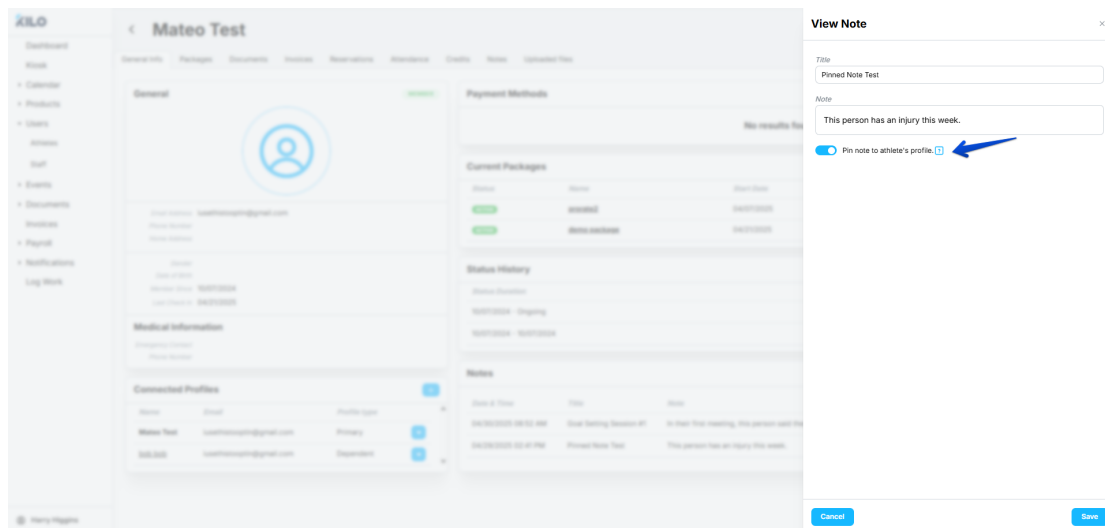
With **Pinned Notes**, users can now:

- **Pin critical information** - in the Athlete profile, the updated Notes section now displays an on/off notification to quickly determine if a Note has been pinned.

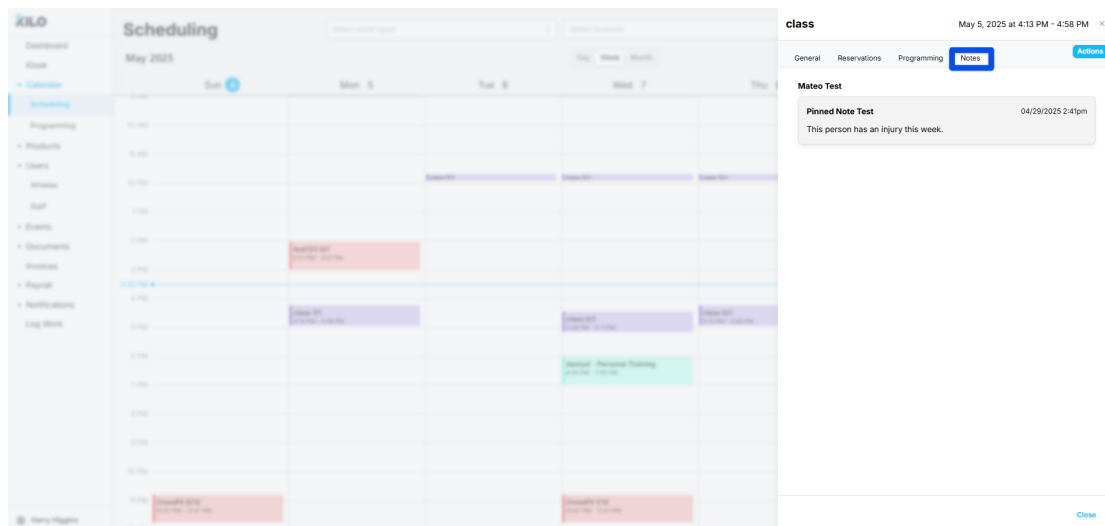
The screenshot shows the Kilo Athlete profile for 'Mateo Test'. The profile is divided into several sections: General, Payment Methods, Current Packages, Status History, and Notes. The Notes section is highlighted with a blue border and contains two notes. The first note is titled 'Goal Setting Session #1' and is pinned. The second note is titled 'Pinned Note Test' and is also pinned. The Notes section includes a table with columns for Date & Time, Title, Note, Pin, and Created By.

Date & Time	Title	Note	Pin	Created By
04/30/2025 08:52 AM	Goal Setting Session #1	In their first meeting, this person said they want to get beach ready by June 1st.	Off	Harry Higgins
04/29/2025 02:41 PM	Pinned Note Test	This person has an injury this week.	On	Harry Higgins

- **Stay organized** by prioritizing injuries, reminders, and important information for Coaches by toggling 'on' the pin. Pinning this note to the athlete's profile ensures that staff can easily see it during the check-in process.



- ☐ **Save time** by avoiding the need to search Athletes Profiles. Notes can be found in the Reservation tab —> Notes.



If you have further questions about how to utilize Pinned Notes in Kilo, please reach out to Support at hello@usekilo.com.