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Drop-In and Single-Session Packages

Laura Gibson - 2026-09-08 - [Packages & Memberships](#)

Watch the video below for recommendations on creating a Drop-In or single-session Package in Kilo.

For *Classes*, you may want to separate the class events by Packages so that drop-in athletes can only register for the specific class type they should be attending.

The Drop-In package for these events may look like this, a 1-pack drop-in session for CrossFit:

Create Package

Package Details

Name *

CrossFit Drop-In

Description

Enter description

Package Length

1

Weeks

Athlete Status Upon Start

Visitor

Auto Renew

Off

Athlete Status Upon End

No status change

Tax Rate

Select tax rate

Contract

Select contract

Event Selection

Specify attendance options. This can be limited/unlimited attendance or packs.

CrossFit x

Attendance *

∞

1

Sessions

pack

Validity *

1

week

Delay Start

0

+

For *Appointments*, since athletes won't be self-booking these on the calendar, you can save some time by grouping all Single-Session options into one Package. That Package can have as many Billing Plans as there are included events so you can apply the proper Billing Plan when adding this Package to an athlete.

Create Package

Package Details

Name *

Single Session

Description

Enter description

Package Length

1

Weeks

Athlete Status Upon Start

Visitor

Auto Renew

Off

Athlete Status Upon End

No status change

Tax Rate

Select tax rate

Contract

Select contract

Event Selection

Specify attendance options. This can be limited/unlimited attendance or packs.

Mix-pack: 90 minute private lessons, Initial Nutrition Consultation, Personal Training (60 mins)

Attendance *

1

Sessions

pack

Validity *

1

week

Delay Start

0

Billing Plans

Specify billing plans for this Package.

▶ 90-Min Private Lesson

▶ Initial Nutrition

▶ Personal Training - 60m

+

If you have further questions regarding Drop-Ins or Single Sessions in Kilo, please contact the Support team at hello@usekilo.com.