Accounting and Revenue Projection Reports

Sandy Tannheimer - 2026-11-09 - Reports

Kilo GMS gives you three reports for tracking your gym's revenue. **Total Revenue MTD** and **Upcoming Revenue** on your **Accounting Dashboard** show what you have collected and what is still scheduled to come in this month, and the **Revenue Projection Report** estimates your revenue for any date range up to 12 months ahead.

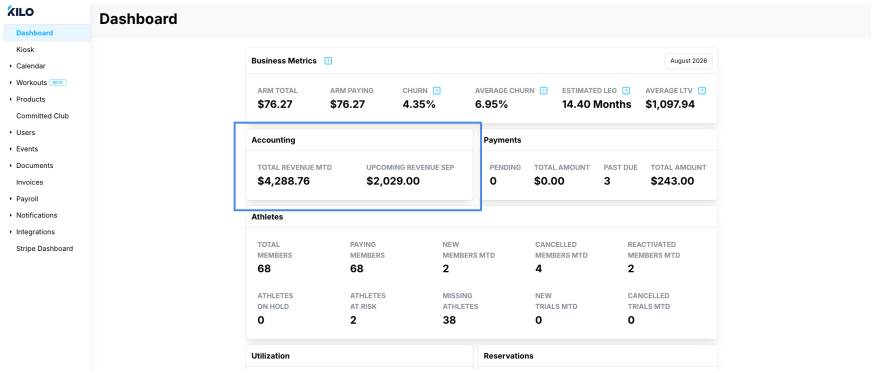
What you can do with your revenue reports

- See successful payments collected so far this month
- See payments scheduled to be collected before the end of the current calendar month
- Estimate revenue for any future date range up to 12 months ahead
- See how projected revenue is distributed across each month
- Filter the accounting reports by product, including packages and retail products
- Export the accounting reports to a CSV file
- Plan budgets and track progress toward revenue goals

Open an accounting report

Your **Accounting Dashboard** holds two reports. **Total Revenue MTD** (month-to-date) shows the successful payments your gym has collected so far for the current month. **Upcoming Revenue** shows every payment with the status **Upcoming** dated before the end of the current calendar month.

1. Open your **Accounting Dashboard**.
2. Click the section you want to expand: **Total Revenue MTD** or **Upcoming Revenue**.



3. Review the full report. You can filter it, change its dates, or export it from there.

To look further ahead than the current month in Upcoming Revenue, change the end date on the report.

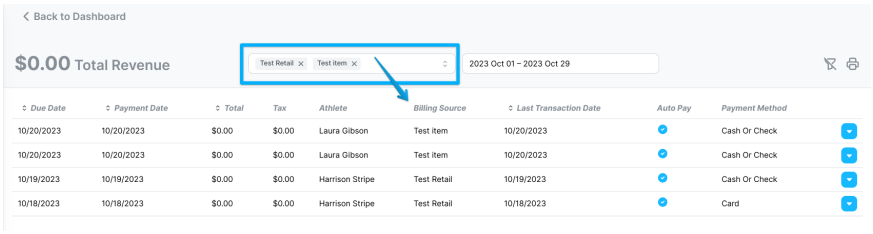
Filter, change dates, and export an accounting report

Total Revenue MTD and Upcoming Revenue use the same set of controls.

Filter by product

1. Open the **Product** filter.

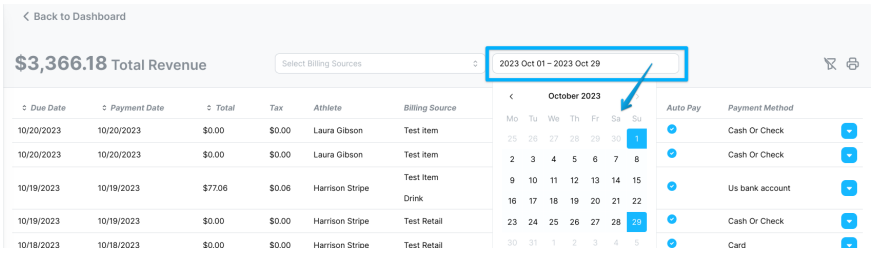
2. Select one or more products. Packages and retail products are both available, and you can select more than one at a time.



Change the date range

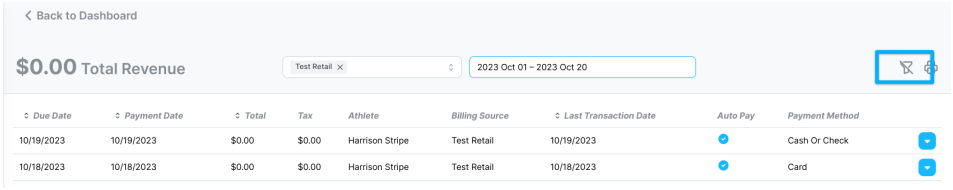
1. Click the **date selector**.

2. Choose a new start date and end date for the report.



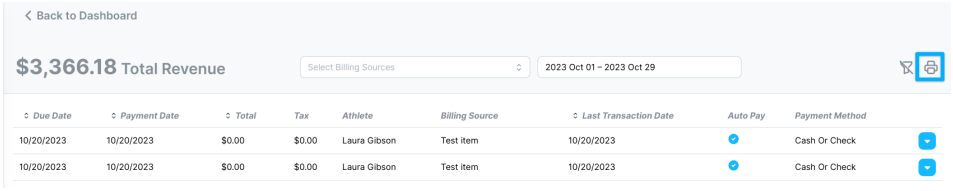
Clear your filters

Click the **funnel icon** to clear your filters. The report returns to its default view.



Export to a CSV file

Click the **printer icon**. The report downloads as a CSV file you can open in a spreadsheet.

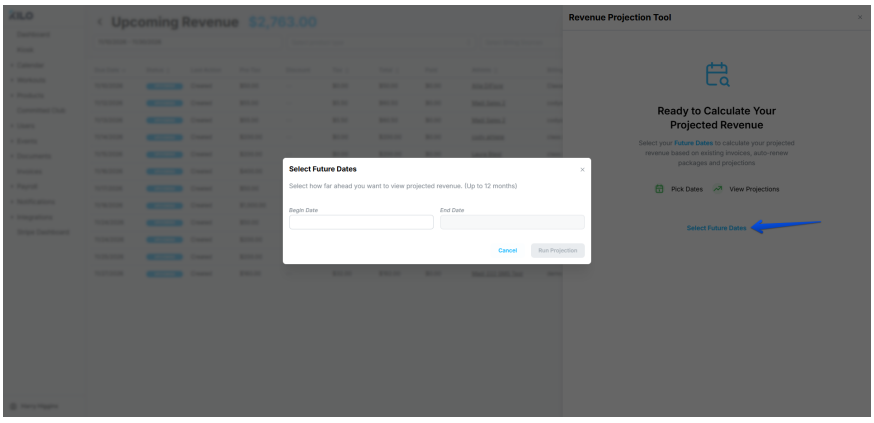


Project revenue for a date range

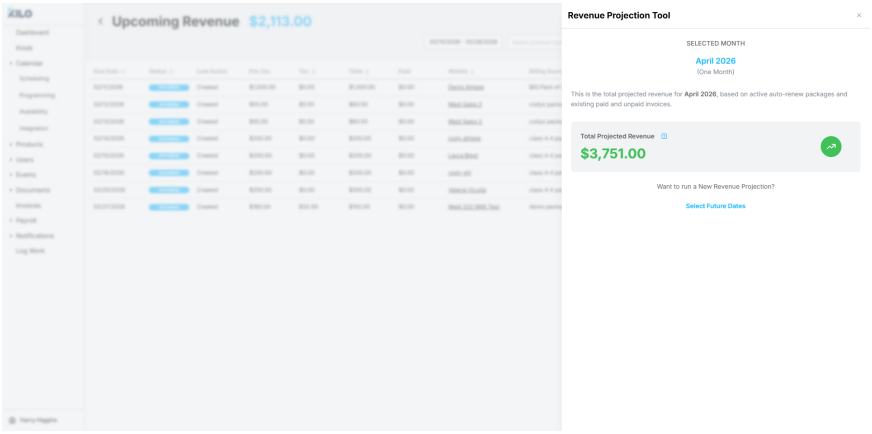
The **Revenue Projection Report** estimates future revenue from invoices and auto-renewing packages already in your account. It is designed for budgeting, forecasting, and goal-setting.

1. Open the **Revenue Projection Report**.

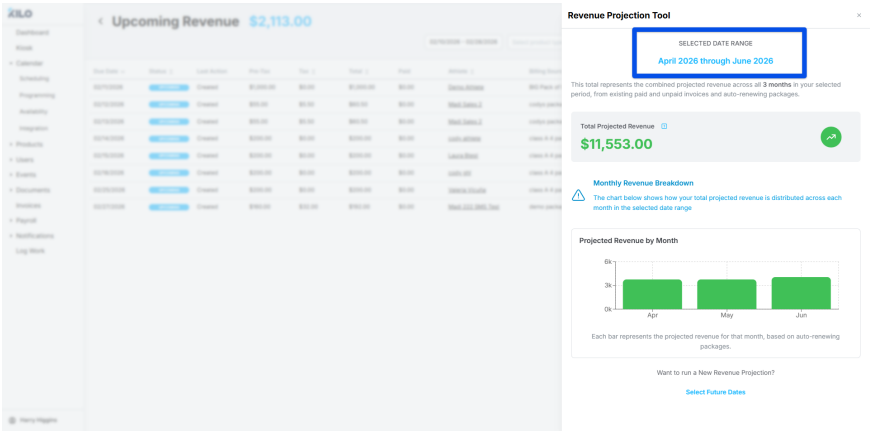
2. Choose the start and end dates you want to project revenue for, up to 12 months ahead.



3. Review your total projected revenue.



4. Review the monthly chart to see how the total is distributed across each month in the date range.



How is projected revenue calculated?

The projection adds up revenue that your account already expects to receive in the date range you select. It includes:

- **Existing invoices** scheduled or expected within the date range
- **Auto-renew packages** that will renew during the date range
- **Projected renewals** based on your current package configurations

Which packages are not included in the projection?

Packages with auto-renew turned off and credit-based packages are left out of the projection. This covers paid-in-full (PIF) packages with auto-renew off and any other package with auto-renew disabled.

If your projection looks lower than expected, check whether a large share of your revenue comes from these packages.

Which revenue report should you use?

Report	What it shows	Period covered	Use it to

Total Revenue MTD	Successful payments already collected	Current month to date, by default	See what your gym has collected this month
Upcoming Revenue	Payments with the status Upcoming	Through the end of the current calendar month, by default	See what is still scheduled to be collected
Revenue Projection Report	Existing invoices plus auto-renew packages expected to renew	A date range you choose, up to 12 months ahead	Budget, forecast, and set revenue goals

Use **Total Revenue MTD** when you want to know what your gym has actually earned this month, and **Upcoming Revenue** when you want to know what is still scheduled to be collected. Use the **Revenue Projection Report** when you are planning further ahead and want auto-renew packages that will renew during the date range counted in the total.

Helpful tips

- Select more than one product in the **Product** filter to review several packages or retail products together
- Change the end date on Upcoming Revenue to look past the current month
- Treat the projection as an estimate for planning, since final revenue can differ
- Run the Revenue Projection Report again after changes to invoices, package pricing, renewals, or cancellations, since it reflects your data at the time you run it
- Compare the projection against your revenue goals month by month

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When these reports are most helpful

- Checking what your gym has collected so far this month
- Reviewing payments still scheduled to come in before the month ends
- Exporting revenue data to a spreadsheet for your own records
- Building a budget for the months ahead
- Forecasting revenue for planning
- Tracking progress toward revenue goals

If you have questions about revenue reports in Kilo GMS, our Support team is happy to help. Reach us at **hello@usekilo.com**.

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